



Last Update: 2013.09.10

Athletics Nova Scotia Transfer Policy

Guiding Principle:

Athletics Nova Scotia believes that all athlete transfers, whether done during a calendar/membership year or at the beginning of a new calendar year, should be done with full knowledge and disclosure to all coaches and clubs involved.

An Athletics Nova Scotia coach, club official, athlete, parent of an athlete, or any other agent acting on behalf of an ANS club (herein called Club/Coach) is NOT PERMITTED to contact another Athletics NS athlete, for the purpose of recruiting or the discussion of membership status at any time during a calendar/membership year while said ANS athlete is currently registered with another Athletics Nova Scotia Club or Coach.

If a Club/Coach, other than the Club/Coach of record for the current year of an ANS athlete, is approached by ANS athlete for the purpose of transferring to their ANS Club/Coach, the 'new' Club/Coach who was approached by said athlete must communicate the details of the contact to the Athletics Nova Scotia Club/Coach of record of said athlete. Failure to do so will be considered a breach of the ANS Code of Conduct.

Policy:

1) **End of Year Transfers:** All athletes may transfer to any Athletics Nova Scotia Member Club/Coach at the beginning of any calendar/membership year (October 1 to January 31 inclusive) without restriction. If an athlete wishes to move to another club at the beginning of a new membership year, no communication with ANS is required. However, ANS strongly recommends that said athlete communicate with his/her previous club regarding their intentions.

If funds and/or property are owed to the former Club/Coach by said athlete, such reimbursements and/or return of property must be completed. If these funds and/or property are not returned, the "previous" Club/Coach may file an appeal to ANS, and if substantiated by ANS, sanctions including but not limited to those listed in the ANS Code of Conduct - up to and including termination of membership in ANS - may be imposed against said athlete. Once all outstanding funds are paid and property returned, the sanctioned athlete may be reinstated upon written appeal to ANS.

2) **Unattached Athletes:** Athletes registered in the 'Unattached' membership category may transfer their membership status to an Athletics NS club at any time in any given year. Said athletes are required to notify ANS regarding their intent to transfer their membership to a new Club/Coach by completion of the "Athletics Nova Scotia Application for Transfer" in the appendix attached to this policy and receive confirmation, before they compete for the new Club/Coach. The difference in registration fees between the fee for an Unattached Athlete and that of their new membership category will *not* be reimbursed by ANS.

3) **Mid-Year Transfers:** All athletes who wish to transfer from one Club/Coach to another Club/Coach during a calendar/membership year must notify ANS using the application form in the appendix of this policy. Failure to comply with this notification step may result in sanctions including but not limited to those listed in the ANS Code of Conduct - up to and including termination of membership in ANS - and may be imposed against said athlete and/or the "new" Club/Coach.

Once the ANS Application for Transfer has been completed, and confirmation from ANS received, the athlete may train with the 'new' Club/Coach as appropriate.

Both the 'former' and 'new' Clubs/Coaches must be involved in the completion of the Application for Transfer and acknowledge notification of the transfer.

NOTE: All Applications for Transfer must be sent to the Athletics NS office for review and acceptance. Transfers are NOT complete until the paperwork has been received and confirmed by the Athletics NS office, and athletes may not compete as 'Disassociated' athletes until the transfer has been finalized.

Coaches and Recruiting: The Athletics Nova Scotia position is that recruiting of an athlete while the athlete is training with and/or competing for another Club/Coach is unethical and NOT PERMITTED. An Athletics Nova Scotia coach, club official, athlete, parent of an athlete, or any other agent acting on behalf of an ANS club (herein called Club/Coach) is NOT PERMITTED to contact another Athletics Nova Scotia athlete, for the purpose of recruiting or the discussion of membership status, at any time during a calendar/membership year, while said ANS athlete is currently registered with another Athletics Nova Scotia Club or Coach.

If Club/Coach is involved in such prohibited activity, and if such activity is substantiated to the satisfaction of ANS, sanctions including, but not limited to those listed in accordance with the ANS Code of Conduct, up to and including termination of membership in ANS, may be imposed against any and/or all individuals involved.

Athletics Nova Scotia Application for Transfer

Athlete Information:

Last Name: _____ First Name: _____ Athletics Canada Number: _____
Address: _____ City: _____ Postal Code: _____
Phone: _____

Current Club Information:

Club Name: _____ Coach: _____

New Club Information:

Club Name: _____ Coach: _____

Reasons for Transfer:

I **DO** ___ or **DO NOT** ___ wish to represent my **CURRENT** club until calendar/membership year end.
(Check desired response)

Signature of athlete

Date

Current Club: We do hereby acknowledge receipt of the Application to Transfer from the above athlete.

We **DO** ___ or **DO NOT** ___ support the athlete representing **OUR** club until calendar/membership year end.
(Check desired response)

Signature of current coach

Date

New Club: We do hereby acknowledge receipt of the Application to Transfer from the above athlete.

We **DO** ___ or **DO NOT** ___ support the athlete representing **FORMER** club until calendar/membership year end.
(Check desired response)

Signature of new coach

Date

Please mail this form to the Athletics Nova Scotia office at:

5516 Spring Garden Road
Halifax, NS
B3J 1G6

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